

APPLICATION FOR VETERAN'S CREDITS

**Monroe County Department of Human Resources
210 County Office Building
39 West Main Street
Rochester, New York 14614**

Candidates must file a separate "Application for Veteran's Credits" form for each examination for which they wish to file. A copy of Applicant's separation papers (form DD-214) must be filed with this form at the Commission address above by the date specified on the examination announcement. More detailed information is available on the back of this application.

PLEASE PRINT IN INK OR TYPE ALL INFORMATION REQUESTED ON THIS APPLICATION

1. I wish to claim Disabled Veteran's Credits ☐ Non-Disabled Veteran's Credits ☐
 Exam #: _____ Title: _____
2. Full Name: _____
 (First) (Middle) (Last)
3. Address: _____
 (Number and Street) (City or Town) (State) (Zip Code)
4. Date of Enlistment or Induction: _____
 (day/month/year)
5. Address at time of entrance into Forces: _____
 (Number and Street)

 (City or Town) (State) (Zip Code)
6. Dates of Active Service: From _____ To _____
 (day/month/year) (day/month/year)
7. Were you discharged under honorable conditions: Yes ☐ No ☐
 Reason for discharge or release as stated on certificate: _____
8. Have you ever been appointed through the use of Veteran's Credits to any position in the State Civil Service or any City or Civil Division of New York State?
 Yes ☐ No ☐

APPLICANTS FOR DISABLED VETERAN'S CREDITS MUST COMPLETE THE FOLLOWING:

Applicants for Disabled Veterans credits must also complete and forward two copies of "Authorization for Disability Form" (VC-4), which is available at the Commission address above, to the regional office of the Veteran's Administration where claim is now on file. This form should be forwarded in sufficient time so that the Commission will receive verification of your disability before the date specified on the examination announcement.

1. U.S. Veteran's Administration Claim No: _____
2. Date on which two copies of "Authorization for Disability Record" (VC-4) were sent to Veteran's Administration: _____

I HEREBY CERTIFY THAT THE FOREGOING STATEMENTS ARE FULL AND TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF

Date: _____

Applicant's Signature: _____

THE USE OF VETERAN'S CREDITS

New York State Civil Service law allows additional credits in examinations to successful candidates who have filed for and established their status as disabled veterans or non-disabled veterans. These credits are granted at the time of establishment of the eligible list on the following basis:

	Open-Competitive <u>Exams</u>	Promotional <u>Exams</u>
Disabled Veteran	10 pts.	5 pts.
Non-Disabled Veteran	5 pts.	2.5 pts.

In order to be considered for veterans credits, candidates must furnish proof (by this form and copy of separation papers) that they:

1. Have served on active duty with the Armed Forces in a time of war, as defined in Section 85 of the State Civil Service Law.
2. Were honorably discharged or released under honorable circumstances from such services.
3. Are a resident of New York State at the time of the establishment of the eligible list.

Disabled Veteran's Credits applicants must show in addition to the three factors listed above that they have a war-incurred disability of at least 10% which is certified by (VC-4 form) to be in existence at the time of application for additional credits.

The mere application for Veteran's credits does not obligate applicant to the use of such credits. Candidates who pass the examination will be notified of their standing on the eligible list with or without these additional credits. At the time of appointment eligible candidates will be asked to sign forms using or relinquishing these additional credits.

Candidates may use their veteran's or disabled credits to gain appointment only once in the civil service of the State or of any City or Civil Division thereof.

TIME OF WAR IS DEFINED AS FOLLOWS:

All service in the United States armed forces during:

World War I	April 6, 1917 - November 11, 1918
World War II	December 7, 1941 - December 31, 1946
Korean Conflict	June 27, 1950 - January 31, 1955
Viet Nam Conflict	February 28, 1961 - May 7, 1975
Persian Gulf Conflict	August 2, 1990 - the date upon which such hostilities end

Service for which a veteran received the armed forces expeditionary medal, the navy expeditionary medal, or the marine corps expeditionary medal for:

Hostilities in Lebanon	June 1, 1983 - December 1, 1987
Hostilities in Grenada	October 23, 1983 - November 21, 1983
Hostilities in Panama	December 20, 1989 - January 31, 1990